March, 2013

To Whom It May Concern:

It is my great honor to write a recommendation in support of Mrs. Kelly Banaszak. Mrs. Banaszak has been at Oak Glen School as a teacher’s aide for three kindergarten classes for the past two years. She pulls students for small group instruction as well as pushes in and helps teachers with math, reading and writing activities. She works with RtI students as well as Title 1 students. Mrs. Banaszak works well with students and enhances their academic skills.

Mrs. Banaszak is always engaging herself in working with students or teachers. She is constantly coming up with new strategies to help struggling students. When entering my classroom during a full group lesson, Mrs. Banaszak immediately steps into the lesson at hand, without direction from me. She has the ability to recognize where she is needed and reacts accordingly.

Not only does Mrs. Banaszak work well with students, she has developed strong relationships with our faculty and staff. She has a warmth about her that makes everyone feel comfortable.

I highly recommend Mrs. Kelly Banaszak for a teaching position in your district. It will be a huge loss for the Oak Glen School to lose her as a teacher’s aide. However, she will be your schools’ greatest gain!

If you would like any further information, please contact me. Thank you for your time and consideration.

Sincerely,

Mrs. Sara Fortin

Oak Glen Elementary

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